

WMTA EXECUTIVE BOARD TELECONFERENCE MINUTES

February, 2, 2018 10:00am -12:00pm

On Call: Nicholas Phillips, Catherine Walby, Gail Heywood, Arlyss Troge, Rachel Fritz, Drew Donica, Kayme Henkel, Sandra Statz, Mickey Lytle, Mary Ann Olvera, and Katie Butler.

- I. **Call to Order/Welcome** 10:00am.
- II. **Adoption of Agenda** One addition – discussion of long-term Ovations web support position. Approval by Consensus.
- III. **Approval of Minutes** Approval by Consensus.
- IV. **Reports of Officers**
 - a. **President, Nicholas Phillips, NCTM** – Diana Shapiro resigned as Collaborative Performance Forum Chair and Kristin Ihde has agreed to take the position. Sam Olson resigned as the Computer Support Aid for the Ovation system.
 - b. **Immediate Past President, Catherine Walby, NCTM** – No report.
 - c. **1st VP-Conference, Gail Heywood, NCTM** – Thank you to everyone who helped with our 2017 Conference. Thank you also to our corporate sponsor, Heid Music for their generous support. For our third year offering collegiate poster sessions, we saw a large increase in participants. Since 2010, WMTA has held the State Conference on the 3rd weekend in October to avoid conflicts with state and NATS conferences. Survey results from the 2017 Conference were reviewed. This year's attendance was higher than past years, but it is important to note that Conference attendance tends to be higher when it is held in a centralized location. The 2018 Conference will be at the Osthoff Resort in Elkhart Lake on October 19-20.
 - d. **2nd VP-Membership, Arlyss Troge** – Our current membership is at 450. Arlyss and other helpers are working to gain additional collegiate members. Nicholas Phillips reached out to the Independent String Teachers of Madison now that the area has a newly established local association. The new Madison area will be meeting on February 9th to share information about local associations with prospective members. The board discussed reaching out to String teachers in Appleton, Stevens Point, Green Bay, and other cities.
 - e. **Treasurer, Rachel Fritz** – The current balance after conference expenses have been accounted for is negative \$15,664.08. This dip is typical and the number will come up. Total Conference expenses were \$12,000 and total Conference income was \$9,960. 1099 forms went out on January 28, 2018. New conflict of interest documents and whistleblower documents will be discussed later in the meeting.
- V. **Reports of Program Chairs**
 - a. **Arts Awareness and Advocacy, Drew Donica** – Drew will be attending a WAME Advocacy Drive-In in Madison on February 7, 2018. Those who would like to attend can contact Drew for more information.
 - b. **Badger Keyboard Competition, Kayme Henkel, NCTM** – As a reminder, checks for Badger Keyboard and VI need to be sent in separately, because they are accounted for in different areas. We need to make sure that information shared with both Badger Keyboard and Badger V/I students and teachers make this clear.
 - c. **Badger Vocal/Instrumental Competition, Nancy Burman, NCTM** – Not present. Badger V/I will be held May 19, 2018 at UW-Stevens Point in conjunction with the piano competition. The deadline is April 30, 2018 and is not the same as Badger Keyboard. No scheduling requests are allowed due to the nature of the competition with various instruments and age categories.
 - d. **College Faculty Representative, Jessica Johnson, NCTM** – Not present. No report.
 - e. **District Auditions, Sandra Statz** – New members joining mid-year can enter students and do not need to pay the \$100 fee. This fee applies to members who do not renew by October 15th. One small change to note is that Juniors and Seniors can now request an additional 5 minutes for their auditions if they need it for a total of 20 minutes. There are no significant changes in the District Auditions rules, guidelines or procedures. Emily Schultz continues her work clarifying verbiage and layout of the online Handbook. Abby Patchet is receiving updates on Judges' information from District Chairs. Arlyss Troge and Drea Wagner will be working with Sandra Statz to help determine which district each teacher should be in. Sandra wants to thank all the district chairs and teachers for their patience and continued support of the District Auditions event during her first year as State District Chair.
 - f. **Independent Music Teachers Forum, Mickey Lytle, NCTM** – Mickey has arranged for 4 members to write short articles for the 2018 WMTA newsletters on IMTF topics. Mickey would like to thank those who responded. She would also like to thank Mary Anne Olvera for her assistance in setting up MAPTA as a new WMTA Local Association.
 - g. **Local Associations, Mary Ann Olvera, NCTM** – MTNA and WMTA welcome a new Local Association with the addition of MAME, Madison Area Music Educators, formerly known as MAPTA. A transition team of 4 WMTA members worked to produce the bylaws and MTNA required documents. This is the first new Local Association formally joining MTNA in 10 years and it's a proud and exciting addition. SCVMTA is in the process of forming a collegiate chapter in collaboration with UWRF. Local Associations should check with their members to make sure

everybody is receiving the email reminders that WMTA sends out and troubleshooting each situation to fix the problem.

VI. Standing/Special Committees

- a. **Finance Committee, Rachel Fritz** – WMTA rolled over the CD and the board members voted on that decision via email. The finance committee also discussed the use of the Jane Scheef donation scholarships. Two \$200 awards were made for the 2018 National Conference in Orlando; one to Leah Kozelek and one to Kyle Johnson.
- b. **Nominating Committee, Catherine Walby, NCTM** – Rachel Fritz is the President of elect. We are still searching for a nominee for Treasurer. This individual would be well supported and members should consider themselves and those they know who may be interested.

VII. Old Business

- a. **Points for Composition Competition** – Ovation is not coded to enter composition points separately. Catherine Walby will look at old minutes to see what was decided about these points and report back.
- b. **Compensation for Competition Judge** – During the last meeting the board discussed the amount of money that adjudicators receive. Nick learned that Illinois and Indiana MTA's both pay \$25/score for MTNA competition. More discussion was made about this issue. Nick is going to reach out to some of the composers and get their feedback. This item of business will be discussed at the next meeting.

VIII. New Business

- a. **Purchase of New LCD Projector, Gail Heywood, NCTM** – The breakout sessions have been well received at Conference and require a second projector. While WMTA owns one, the hotel charges a large fee to use their projector each year. Gail proposes that we purchase a second unit. Kayme Henkel moved to purchase one. Arlyss Troge seconded. Motion passes unanimously.
- b. **Conflict of Interest Document, Rachel Fritz** – This policy insures that members don't hide information about organizations that they are affiliated with that could cause a conflict of interest with WMTA. This is just about acknowledging the relationship, not limiting it. We were made aware of this during the audit. Rachel will be sending these documents to everybody ahead of the June meeting so members know what they will be signing. This is very standard practice, and has been discussed at previous meetings.
- c. **Audit Issues, Rachel Fritz** – Reimbursement policies need to be written down. For example, WMTA pays the President a per diem for meals/incidentals for the MTNA National Conference verses a reimbursement of actual funds. Another issued clarified by the audit is regarding a whistleblower document. Every MTNA affiliate receives a rebate check that is paid to National Association and comes down to the Treasurer at the State association for use in our state organization. The audit clarifies that the report for these new members first goes to the VP Membership for approval and then to the treasurer for deposit. The board agreed to adopt this procedure.
- d. **Format for Submissions, Katie Butler** – A document is posted in the newsletter section and in the teacher resource section of the website that list the requirements and guidelines for submissions to the Newsletter. Please review the list before sending in your information. Anybody submitting changes to the website should also email Katie Butler, and consider the same list before sending information.
- e. **Composer Classifications, Sandra Statz, NCTM** – Members have mentioned specific pieces of music that they felt should be classified differently on the website. We also need to be sure our language is clear. Because some pieces in question were used in the past, they will still be allowed this year as removing certain music styles wasn't announced. The board discussed how to determine guidelines moving forward.
- f. **Skype Lessons/District Auditions, Nicholas Phillips, NCTM** – We have students in Wisconsin who are taking Skype lessons from a teacher in Tennessee. The teacher is a member of the Tennessee Music Teacher Association, the student's parents have agreed to volunteer during auditions, and that the teacher would not be charged an out-of-state fee. The board discussed potential policy for this type of situation in the future. Sandra Statz motioned to allow students who take virtual lessons from out of state teachers to participate in auditions as long as their parents are willing to volunteer and the teacher is a member in good standing in their corresponding state organization. Seconded by Catherine Walby. Discussion was made regarding how this policy affects other students and if National has provided details on this matter. The motion was rescinded. Further information will be requested of MTNA and further discussion will be made at a later date.
- g. **Ovation Web Support person, Nicholas Phillips, NCTM** – Discussion was made about who to have available to make changes, long-term. Students will be cheaper to pay, but will also provide quick turnover within the position. The board discussed starting a relationship with a professor who can set students on a regular basis and allow them the experience and opportunity. For now, it was decided to stay with a student.

IX. Announcements – The next Executive Board meeting will be Friday, June 1st in Waunakee at 9:30am to noon with Administrative Council following at 1:00pm.

X. Adjournment 11:24am